

Certified Operations Manager (COM)

Course Outline

COURSE INFORMATION

Course Description:

Operational management is critical to the success of any firm, regardless of size. The principles of business management and operational planning will be taught in this practical online course. You'll learn critical skills and tactics, such as risk management, scheduling, and control, that you can apply in the business.

Certification Program Objectives:

- Key ideas in financial, risk, and operational management
- Developing and executing various operational solutions
- Increasing workplace innovation
- Managing and leading diverse groups

Certification Requirements:

- Bachelor's Degree
- 5 years of work experience in Business Operations

Mode of Assessment:

- To be certified in as a COM, students should take up a 1.5 hours exam at the designated examination centres.
- The student may also have an option of taking online exam. They would receive the username and the password and has to attempt the exam on the scheduled date. The qualifying exam would consist of 50 multiple choice questions, testing core certification modules.
- Professionals with relevant experience and other qualifying criteria may be exempted from the examination, which may be substituted by practical/project-based assessment.

Training Curriculum:

This 21-hour certification program provides participants extensive knowledge in Operations Management, which will help them reach new levels when it comes to executing operational plans and tactics that support the organization in implementing its strategic goals and gaining a competitive edge.

9 hours of training shall be provided by the institute whereas 11 hours will be carried forward towards the next level of the training program.

Course Content:

Lesson 01: Financial Management

- What is Financial Management?
- The Goal of the Firm
- Organization of the Financial Management Function
- The Role of Financial Management

Lesson 02 - Implementing Continuous Improvement

- Quality Planning and Control
- Strategic Quality Management
- Operations Improvement

Lesson 03 - Operational Planning

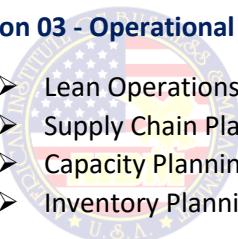
- Lean Operations
- Supply Chain Planning and Control
- Capacity Planning and Control
- Inventory Planning and Control

Lesson 04 - Build an Innovative Workplace

- Technological Productivity
- Employee Productivity
- Managerial Productivity

Learning Outcomes:

- Gain a thorough understanding of the key business issues, significant ideas, and tried-and-true business tactics employed by the world's most prosperous businesses.
- Learn more about the economy and how it affects your business.
- Learn the most recent theories and management and leadership trends.
- Learn the business language, and communicate clearly about issues involving the main operations of the company.
- Create a successful organization and manage personnel well.



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